

YES... I would like to be considered for appointment as:

FIR.....

Cook.....

Other Helper.....

..... (pls comment)

Time of Year.....

Dates available/preferred.....

.....

Further information:

Name:.....

Address:.....

.....

State.....Postcode.....

Ph no: ()

Email:@.....

Local Meeting:.....

Name of person we can contact for a verbal reference:

.....

Please return to: The Director, SWQC

PO Box 337 Bungendore NSW 2621

Phone: +61 (0)2 6238 0588

Fax +61 (0)2 6238 0598

Email: director@silverwattle.org.au

All Silver Wattle Staff and Helpers

All staff and helpers participate fully in the residential community and take part in the daily and weekly rhythm. They have access to the Centre's resources and to the Resident Elder when needed.

They are encouraged to establish their own support group (composed of Friends not necessarily at SWQC).

They may undertake a complete course at a base rate, when not on duty and with the agreement of the course leader.

They take part in reflective discussions, to help participants process and give feedback on their experience of SWQC

Email: director@silverwattle.org.au

Website: www.silverwattle.org.au



Silver Wattle Quaker Centre

APPLICATION

**Friend-in-Residence
Cook
Gardener**

**Or make a different
offer?**

PO Box 337, Bungendore, NSW 2621

Ph 02 6238 0588 Fax 02 6238 0598

ACN 146723202 ABN 201 467 232 02

Cook

The cook plans and provides meals to meet residents' dietary requirements, based on a basic menu and within budgetary guidelines and in accordance with our food policy.

Dietary needs include meat, fish, vegetarian, vegan, gluten free, low GI, food allergies and intolerances.

He/she records food stock and usage and manages food storage.

The cook supervises voluntary helpers in the kitchen to ensure safety and adherence to health standards.

The kitchen is an important area for co-operative work by those in the Centre. The cook organizes and leads this work in a productive and harmonious way.

Food safety certificate preferred.

The Cook is a paid position and receives full board, a private room and travel costs. They receive one day off per week.

Friend-in-Residence

One month appointments are welcomed.

FIRs provide friendly support to all present at the centre and keep the Director informed of any issues that arise for care of participants.

He/she assists with welcoming and farewelling participants, and helps with their travel and health matters.

He/she also manages and participates in the daily and weekly rosters of housekeeping tasks to be done by residents.

FIRs can use resources such as the library may participate in course sessions, when not busy with his/her duties, providing this is agreed by the course leader and the Centre's Director.

First aid certificate preferred.

FIRs receive full board, a private room and travel costs. This is full-time with some flexibility in their hours of duty.

Other Needs

Technical & admin assistance, website, publicity, library, gardens, landcare.

There are many ways to become an active member of the community that supports Silver Wattle. We welcome assistance in these sorts of areas:

- administration, internet, website maintenance
- publicity and marketing
- library and archives
- repairs, home improvements and maintenance
- landcare, gardening and orchards
- general safety improvements including fire safety measures
- composting, recycling and rubbish disposal

First aid certificate an advantage

Other Helpers receive full board and private room for a minimal charge and are expected to work 3 hours a day.